

30<sup>th</sup> November 2021

s9(2)(a)  
[Redacted]

[Redacted]

Dear s9(2)(a)  
[Redacted]

### Official Information Act Request for – DHB Meetings and Public Reporting

I write in response to your Official Information Act request received by us 15<sup>th</sup> November 2021, you requested the following information:

- **The names of any committees which involve the taking of minutes where these minutes are not made public.**

#### Counties Manukau Health Response:

For context Counties Manukau Health (CM Health) employs over 8,500 staff and provides health and support services to people living in the Counties Manukau region (approx. 601,490 people). We see over 118,000 people in our Emergency Department each year, and over 2,000 visitors come through Middlemore Hospital daily.

Our services are delivered via hospital, outpatient, ambulatory and community-based models of care. We provide regional and supra-regional specialist services i.e. for orthopaedics, plastics, burns and spinal services. There are also several specialist services provided including tertiary surgical services, medical services, mental health and addiction services.

- **The names of any committees which involve the taking of minutes where these minutes are not made public.**

We have interpreted your request to mean, Board level committees which have met since March 2020 which involved the taking of minutes where these minutes are not made public.

CM Health has the following Board Committees:

- Hospital Advisory Committee
- Community & Public Health Advisory Committee
- Disability Support Advisory Committee

The minutes of these public minutes are publicly available on the CMDHB website at the below link. The confidential minutes in the public excluded section of these meetings are not made public.

- <https://www.countiesmanukau.health.nz/about-us/who-we-are/governance/committee-meeting-agendas/>

Audit Risk & Finance Committee is also a Board-level committee however is a non-statutory committee under the New Zealand Public Health and Disability Act 2000. There is, therefore, no legal requirement to publish the minutes or for the meetings to be open to the general public.

I trust this information answers your request. You are entitled to seek a review of the response by the Ombudsman under section 28(3) of the Official Information Act. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or Freephone 0800 802 602.

Please note that this response or an edited version of this may be published on the Counties Manukau Health website. If you consider there are good reasons why this response should not be made publicly available, we will be happy to consider this.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Fepulea'i Margie Apa', enclosed in a thin black rectangular border.

**Fepulea'i Margie Apa**  
**Chief Executive Officer**  
**Counties Manukau Health**